

Leading  
by Example

Responsibility  
&  
Accountability

# EDUCATIONAL SUPERVISOR PROFESSIONAL BEHAVIOURS & COMMUNICATION PRINCIPLES

## DENTAL FOUNDATION PROGRAMME



***The successful treatment of our patients depends heavily on our ability to work well together. Good communication should sit at the heart of everything we do - and often many of the issues we face are the result of poor communication.***

This document intends to reinforce a sense of professional respect and teamwork which will help navigate difficulties and assist in overcoming barriers to provide the highest possible standards of patient care.

The Department of Health published the Collective Leadership Strategy in 2017, this strategy specifically aims to establish and embed a core set of values and behaviours for all HSC staff.

***We all work as part of the one health & social care team - striving for the common goal of achieving the very best outcomes for all patients.***

NIMDTA has developed a set of principles for Foundation Dentists and Educational Supervisors to aid and improve effective communication and behaviours to maintain good professional relationships.



Working together



Excellence



Openness & Honesty



Compassion

**As an Educational Supervisor in the Northern Ireland scheme it is expected and agreed that:**

01

You will provide timely and constructive feedback in an appropriate environment. Be particularly mindful of your attitude and the language both verbal and non-verbal that you use in front of a Foundation Dentist.

02

You will contemporaneously complete the ePortfolio and engage fully with NIMDTA, for the optimal benefit of the Foundation Dentist.

03

You will demonstrate awareness of the sensitivity and confidential nature of the Dental Foundation Training scheme. Ensure that any information shared with other Educational Supervisors, other practices or Foundation Dentists is appropriate.

04

When contacted by a professional colleague, for example a NIMDTA Administrator, Dental Adviser or HSC Colleague, you will make every effort to respond to them as quickly as possible or pass them onto another individual who can respond.

05

The workload of fellow team members both clinical & non-clinical will involve issues about which you may have limited understanding. As a team member you should make active consideration of the workload and pressures facing other members of the dental team.

06

**Leading by Example:** You should always be respectful of colleagues in front of patients or other team members. Be particularly mindful of your attitudes and the language both verbal and non-verbal used in front of the dental team - your behaviours can have a considerable impact on how a Foundation Dentist may view and value the various professions within a team.

07

You will remain aware of your responsibility to raise any issues through the appropriate official channels; being mindful of the need to protect personal, practice and patient information.

08

You will display through your actions **responsibility** and **accountability** as a dental professional, to your practice and patients.

09

Your attitude and approach to daily practice must demonstrate a proactive and positive attitude to learning and effective team working.

10

You will not use Social Media in relation to a Foundation Dentist.

11

In the event your personal circumstances change in such a fashion as to potentially affect your ability to supervise then this should be shared appropriately to ensure the Foundation Dentist remains fully supported.

**NIMDTA**

Beechill House  
42 Beechill Road  
Belfast BT8 7RL

Email: [dentalfoundation.nimdta@hscni.net](mailto:dentalfoundation.nimdta@hscni.net)

Website: [www.nimdta.gov.uk](http://www.nimdta.gov.uk)

Telephone number: 028 95360221